



NABET 700-M UNIFOR  
100 Lombard Street, Suite 303  
Toronto ON M5C 1M3

**unifor**  
NABET 700-M

Ontario Film, Television and New Media Technicians

T: 416-536-4827  
F: 416-536-0859  
W: [www.nabet700.com](http://www.nabet700.com)

## **APPLICATION FOR PERMITTEE STATUS**

So you want to join NABET 700-M UNIFOR! Your first step is to become a Permittee – that is, someone who is working towards becoming a member by providing invaluable support and back-up to the membership during our busiest periods.

**There are several steps you MUST complete before handing in this application form:**

- 1) Read through this application in its entirety so that you fully comprehend all that is required *before* you complete and hand in your application.
- 2) Attend **NABETiquette**. This is a half day set etiquette and protocol workshop, generally offered once every 6 weeks. The upcoming course date is always listed on the home page of the NABET 700-M UNIFOR website. The cost for the course is \$100 and you can register by calling the office with a credit card number or visiting the office where we take cash (must be exact change), credit, debit or cheque.

At the end of the course you will receive a certificate that must be attached to the application form. Applications turned in without a NABETiquette certificate will be immediately rejected.

**Note: This course is a required part of the application process that everyone, regardless of experience or years already worked in the film industry, must complete.**

- 3) You *must* have a minimum of 40 Days relevant working experience in film or television in the department you plan on applying for.
- 4) You must attach **one (1) copy** of your resume **in addition** to filling out the relevant past employment page in this application form.
- 5) Every Applicant must complete both the Worker and Supervisor Health & Safety Modules. **You must attach a copy of both certificates (Worker & Supervisor) to your application.**

The Health and Safety Awareness Training Modules for workers and supervisors are available on the Ministry of Labour website and can be found at the links provided below:

WORKER TRAINING MODULE LINK:

<https://www.labour.gov.on.ca/english/hs/elearn/worker/index.php>

SUPERVISOR TRAINING MODULE:

<https://www.labour.gov.on.ca/english/hs/elearn/supervisor/index.php>

At the end of the module you will be provided with a digital certificate of completion that you can keep for your records and use to provide copies for production.



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- 6) Any additional material or requirements needed for your specific department (see Departmental Requirements info page in this application) as well as a copy of any applicable licenses (Transport/Hair).

Once your application has been received, it must await the approval of the Vice-President of the department to which you are applying. We endeavour to process all applications within 8 weeks. However, sometimes busy work schedules of our VPs lengthen the procedure. You will be notified via mail once your application has been approved.

Should your application not be accepted and you wish to apply again, you will not be charged an administration fee, nor will you need to attend another session of NABETiquette.



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## **DEPARTMENTAL REQUIREMENTS**

All departmental VPs require you to be proposed by a NABET 700-M UNIFOR member in good standing in the department to which you are applying. On page one of the Application, that member must sign on the line beside the words 'Proposed by' and print their name underneath.

Listed below are requirements specific to our Departments. All additional checklists, tests or forms can be obtained at your session of NABETiquette or online at [nabet700.com](http://nabet700.com)

### Construction

- Construction Department Permittee Checklist
- You MUST have a NABET 700-M UNIFOR Construction member propose you

### Continuity

- Continuity Department Experience Form
- You MUST have a NABET 700-M UNIFOR Continuity member propose you

### Costume

- You MUST have a NABET 700-M UNIFOR Costume member propose you

### Grip

- You MUST have a NABET 700-M UNIFOR Grip member propose you

### Hair

- 4 page Hair Department Qualifications package
- A photocopy of your hair license
- You MUST have a NABET 700-M UNIFOR Hair member propose you

### Labour

- You MUST have a NABET 700-M UNIFOR Labour member propose you

### Lighting

- You MUST have a NABET 700-M UNIFOR Lighting member propose you

### Makeup

- 10 page written test
- You MUST have a NABET 700-M UNIFOR Makeup member propose you

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### Paint

- Check your skill set against required skills listed on technical profile
- You **MUST** have a NABET 700-M UNIFOR Paint member propose you

### Props

- Check your skill set against list of departmental criteria
- You **MUST** have a NABET 700-M UNIFOR Props member propose you

### Set Dec

- Check your skill set against list of departmental criteria
- You **MUST** have NABET 700-M UNIFOR Set Dec member propose you

### Sound

- Check your skill set against list of departmental criteria
- You **MUST** have a NABET 700-M UNIFOR Sound member propose you

### Transportation

- Must have valid DFZ class drivers' license (please provide a photocopy of your license and driver's abstract no less than 30 days old)
- You **MUST** have a NABET 700-M UNIFOR Transport member propose you

If you have any questions about these requirements, please call the NABET 700-M UNIFOR office (416-536-4827) or ask during your NABETiquette session.



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## **FREQUENTLY ASKED QUESTIONS**

### **1. What happens after I become a Permittee?**

Once you're approved as a Permittee, you'll be able to call in your availability on a weekly basis. When your department has utilized all of its members, our crewing department will begin calling Permittees. Each time that you work on a NABET 700-M UNIFOR production 7% of your gross pay will be deducted and remitted to the union. This is your permit fee.

When you have acquired a minimum of \$2000 in permit fees you are eligible for full membership within the union, providing you meet any other membership and departmental criteria. New members are sworn in quarterly, and until you are sworn in as a member, permit fees will continue to be deducted from your pay.

### **2. I don't have the required 40 Days experience. How do I obtain that?**

Seek out work experience on independent, non-union productions by calling places like the Canadian Film Centre (416-445-1446) or L.I.F.T. (416-588-6444) to see if they have any projects in production looking for help. Keep in mind that in many cases, these opportunities may be unpaid.

### **3. How much work will I get as a Permittee?**

It's difficult to predict how much work you'll get as a Permittee. In general, some departments are busier than others but overall it's entirely dependant on a number of factors (how many shows we have in productions, what kinds of call we're getting, how many members are already working). Keep in mind that you're a freelancer and steady work is not guaranteed. It's always good to have some back-up income.

### **4. When is the next NABETiquette Course?**

If there is an upcoming date scheduled, it will be listed on the homepage of our website ([www.nabet700.com](http://www.nabet700.com)).

### **5. I have many years of film experience. Do I still have to take the NABETiquette course?**

Yes. Everyone must take it as part of the application process.

### **6. When will I find out if I'm a Permittee or not?**

Your application must be reviewed by the Vice-President of the department to which you are applying. We endeavour to process all applications within **8 weeks**. However, sometimes the busy work schedules of our VPs lengthen the procedure. You will be notified via mail once your application has been approved.

### **7. Why do I have to fill out the Relevant Past Employment page when I'm also handing in a resume?**

The Relevant Past Employment page is meant to be a 40 day snapshot of your relevant work experience, while your resume is a more extensive work history. Please fill this page out in full. **DO NOT** write "see resume," as this may delay your application process or result in your application being rejected for non-completion.



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Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, Prov., Postal Code: \_\_\_\_\_

SIN#: \_\_\_\_\_ Tel. #: \_\_\_\_\_

e-mail Address: \_\_\_\_\_

Cdn. Citizen?: \_\_\_\_\_ Date Of Birth: \_\_\_\_\_

Department: \_\_\_\_\_ Position: \_\_\_\_\_

Past/present membership in other Labour organizations: \_\_\_\_\_

I hereby agree to abide by the NABET 700-M UNIFOR, CLC, Constitution and By-Laws of the Union and by the By-Laws, Rules and Regulations as set forth by the Local in which I am a member.

Agreed To By Applicant \_\_\_\_\_

Signature

Print Name \_\_\_\_\_ Date: \_\_\_\_\_

***For Member Use Only***

Proposed By: \_\_\_\_\_ Date: \_\_\_\_\_

Signature

Print Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Department/Position: \_\_\_\_\_

***For Office Use Only***

Date Received: \_\_\_\_\_

***For Departmental V.P.***

Date Reviewed: \_\_\_\_\_

Accepted: \_\_\_\_\_

Rejected: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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**Relevant Past Employment:** *(detail 40 days work experience in film/television)*

**YOU MUST FILL OUT THIS PORTION – PLEASE DO NOT WRITE “See Resume”**

<u>Company</u>	<u>Position held</u>	<u>Dates</u>

**Other Relevant Experience:**

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**Professional References (different from proposer – does not have to be a NABET 700-M UNIFOR member)**

<u>Name</u>	<u>Title</u>	<u>Phone #</u>
1. _____	_____	_____
2. _____	_____	_____



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## **TO FREELANCERS APPLYING FOR PERMITTEE STATUS WITH NABET 700-M UNIFOR**

Before making an application to join, we are ensuring that you have been informed and are fully aware of your primary obligations as a member.

Articles 2.1 and 2.2 of the By-Laws stipulate that:

“The purpose of the local is to regulate in Canada sound labour relations between employees and employers in the film industry, commercial productions, stage productions and all other allied or associated industry (except where UNIFOR locals currently exist representing membership in these respective industries).

To bargain collectively for, to enter into and carry out and administer collective agreements and other related undertakings and agreements containing provisions as to rates of pay, hours of work and other terms and conditions of employment of labour and on behalf of its members to negotiate the adjustment of, or otherwise resolve, disputes arising out of the interpretation, application, and/or administration of such agreements”.

Kindly sign in the space provided below and return this form with your application.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Please Print Name**

\_\_\_\_\_  
**Date**





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## APPLICATION CHECKLIST

Please ensure that you have all required materials for your application by using this checklist. Any application that is handed in without the proper components may be immediately rejected.

- Application filled out **in full** – this includes page indicating your personal information, the Relevant Past Experience page, and the signature page.
- One (1) copy of your resume.
- One (1) copy of your **Worker** Health and Safety Awareness Training Certificate (MANDATORY)
- One (1) copy of your **Supervisor** Health and Safety Awareness Training Certificate (MANDATORY)
- Any additional materials required by your department (please check Departmental Requirements page for more information).
- One (1) copy of your NABETiquette certificate (you will be given two copies upon completion of the course).