



Obtaining Membership Status

To become eligible for Membership, a Permittee must accumulate a minimum of \$2000 in Permittee fees in one (1) category/department. Once Permittees accumulate the minimum \$2000 requirement, they do not automatically become a full Member.

Permittees must also satisfy all department criteria and attend an initiation meeting. Until then, Permittee fees will continue to be deducted from your pay. Permittee fees accumulated at any time are non-refundable.

How to become a Member:

Step 1:

Accumulate a minimum of \$2000 in Permittee fees in one (1) department that you are listed in as a Permittee. If you accumulate your Permittee fees in a department that you are not listed in, you will not be eligible for membership until you apply and are approved for Permittee Status within that department.

For more information about applying for a second category as a Permittee, please visit the **Permittees Homepage** on the NABET 700-M UNIFOR website.

When you have met the minimum \$2000 in Permittee fees, a review of your file will be done.

Step 2:

Following the review of your file and approval by the Union, you will be sent a Membership Eligibility Notice from the Office via email and post mail. Your Membership Eligibility Notice will include the following:

- Next initiation meeting date.
- Fees required to be paid at the initiation meeting.
- Your Endorsement Form. Each department requires endorsement signatures from Members listed in specific positions in the department you will be initiated into. Each department has different endorsement signature criteria that will be included on your Endorsement Form. Endorsement signatures MUST be reviewed by the Office prior to your attendance of an initiation meeting.
- A list of required criteria including: An updated resume, any department specific criteria, Ministry of Labour Worker and Supervisor Health & Safety Certificates

Eligible Permittees will receive one (1) Membership Eligibility Notice. If you are not available to attend the initiation meeting date included on your Membership Eligibility Notice, subsequent initiation meeting dates will be posted on the homepage of the **NABET 700-M UNIFOR website** as they are scheduled, or you may call the office to inquire.

Step 3:

Ensure that you have met ALL department criteria before attending a scheduled initiation meeting. Permittees who show up for an initiation meeting without meeting all department criteria will NOT be permitted to attend the initiation meeting.

Specific department membership criteria can be found on the **Department Membership Criteria page** under the Permittees tab on the NABET 700-M UNIFOR website.

Step 4:

Submit all required paperwork (completed Endorsement Form, resume, MOL certificates, department certifications) to the office for review a minimum of two (2) days before the initiation meeting.

Any Permittees who do not submit all required and complete paperwork will not be permitted to attend the initiation meeting.

Step 5:

Attend an Initiation Meeting.

When you arrive for your initiation meeting, you will be required to pay your \$250 initiation fee and your first quarter dues (dues are \$150/quarter). Permittees who do not pay these fees in full prior to the meeting will NOT be permitted to attend the initiation meeting.

At the initiation meeting you will receive the following information:

- Health Benefit Plan, Critical Illness Plan and Group RSP Plan
- A copy of the NABET 700-M UNIFOR Collective Agreement, By-laws and Unifor National Constitution.

Enrolment into the NABET 700-M UNIFOR Group Health Plan is optional and can be done within 31 days of your Membership Date by submitting a completed enrolment form and payment of your first quarter benefit premiums.

As a new member, you will have access to our Critical Illness plan regardless if you are covered under the Group Benefits Plan or not.

If you have any inquiries regarding the membership procedure, please contact the office.